

CIVIL MOTIONS PROCEDURES IN JUDGE HELLER'S COURT

1. Keep pleadings as succinct as possible. The most persuasive arguments are generally marked by clarity and focus, not by length and repetition.
2. Briefs must be in 12-point font double spaced and within standard margins.
3. Briefs exceeding the prescribed page limitations will not be accepted. In the rare case where counsel cannot adequately address the issues within the page limitations, a motion to accept overlength brief should be filed in advance.
4. **Tab** all declarations and exhibits. This saves the court valuable time.
5. **Highlight** the pertinent portions of deposition transcripts and hard copies of cases you submit. This will help the court to focus on what is important to you.
6. Most non-dispositive motions will be decided without oral argument. Requests for oral argument will be granted only if the court determines that oral argument would be helpful to clarify the issues.